

Responsible Trustee	Date policy produced	Name of Policy Writer	Frequency of Review	Date reviewed on / by whom	
IT Trustee	5/7/2023	Alwyn Barry	Annually		

## Website Cookie Policy

### About Cookies

Like most websites, this site uses cookies – small text files that are placed on your machine to help the site provide a better user experience.

In general, cookies are used to retain user preferences, store information for things like shopping baskets, and provide anonymised tracking data. As a rule, cookies should only be used where they make your browsing experience better.

### Normal Browsing

On this website we only seek to provide information about Cambray Baptist Church and not gather information about you.

If you do not login to the site (i.e. if you are only using it for the purpose it was intended, i.e. to get information on Cambray Baptist Church) no cookies are normally set.

If you use a page with a contact Form on, we use Google ReCaptcha to protect the form from malicious use. Google ReCaptcha will set an additional cookie to record that the person using the form has been verified so that you do not continually need to re-verify. This is an externally set cookie, over which we do not have control.

There are pages on this website where:

- Videos are shown from YouTube
- Calendar items are shown from ChurchSuite
- Payment options are given via PayPal

On these pages these external providers may set minimal additional cookies to enable their functionality. If you go on to view a YouTube video or click on a PayPal item these external sites may set further cookies. We do not have control over cookies set by any external sites, even those embedded on this site. Please refer to YouTube or PayPal to control your cookies on those external sites.

## Logged in User Cookies

If you need to login, then the website software we use makes use of the following cookies which are required to run the user login functionality of the website:

- If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.
- When you log in, we will also set up several cookies:
  - to save your login information (this cookie lasts for 2 days, unless you choose 'Remember Me' at login, in which case it will persist for 2 weeks. When you log out of your account, the login cookies will be removed regardless of the 'Remember Me' setting.)
  - to save your screen display choices (this cookie lasts for a year)
- If you are one of the site Administrators or Editors and you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

## Further Cookie Control

If you prefer to disable cookies all on this site and on other websites the most effective way to do this is to disable cookies in your browser. We suggest consulting the Help section of your browser or taking a look at the About Cookies website which offers guidance for all modern browsers.